



AIA Minnesota

A Society of The American Institute of Architects

StarTribune

Home of the Month



2012 HOME OF THE MONTH PROGRAM

WHAT IS IT?

An annual selection of 12 homes designed by AIA Minnesota architects. Each month, beginning in May 2012 and ending in April 2013, one of the 12 selected homes will be the subject of a feature article in the StarTribune's Sunday Homes section with over 550,000 readers. The online archives have also increased in popularity since the program's inception.

WHAT IS ITS PURPOSE?

The purpose of this competition is to:

1. Support ideas of what a home can be
2. Educate and inspire the public about the value that Architects can bring to a home building process
3. Expand understanding of the many housing choices for potential homeowners
4. Represent a diversity of price range for architecturally designed homes
5. Support a growing residential architectural community

ELIGIBILITY

To be eligible, the home must be:

1. Designed by an AIA Minnesota member who is a registered architect
2. New construction for a single family residence in Minnesota or Western Wisconsin
OR
A radical transformation of an existing single family residence (i.e. the transformation must include significant change to the existing dwelling as well as the new construction);
3. Completed since January 1, 2009;
4. Not previously featured in the StarTribune (contact AIA Minnesota with any questions regarding eligibility); and
5. Entry CAN be a previous RAVE Award winner, AIA Honor Award, BLEND Award winner or previously published in other publications or magazines.

SUBMISSION REQUIREMENTS

1. Complete the Entry Form and return it with the \$100 entry fee (per submission) to AIA Minnesota. Entry fees cannot be refunded for entries that are not submitted.
2. Complete the AIA Minnesota General Credit Form (pages 5-6).

RETURN OF SUBMISSIONS

1. All submissions shall be on ONE 22 1/2" x 22 1/2" x 1/4" exhibition board only.
2. Submission boards will be retained by AIA Minnesota through Spring of 2012 for display purposes.
3. Note: AIA Minnesota bears no responsibility for any submitted material that is misplaced or lost. Please make duplicates of all materials submitted.

SELECTION PANEL

This is a cooperative venture of the American Institute of Architects Minnesota and the StarTribune newspaper. The selection panel is comprised of two architects and another panelist all determined by the Residential Architects Committee. The selection process will be monitored by an AIA Minnesota staff member and will be blind with regard to the number of projects that are selected from any one firm. Each member on the panel will have equal weight in the selection process.

*Please note Judging Criteria and detailed Submission Requirements on reverse side.
Copy this Entry Form in order to retain information on back for future reference.*



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SELECTION CRITERIA

It is essential to explain to the selection panel why this project is a unique and valued design solution. A lengthy written description of factors already clear from your graphic presentation is not necessary and should be avoided. Projects will be evaluated on the information contained on the submission board only. The selection panel will not visit any of the sites. Submissions should demonstrate how well the project creates or encourages a sense of place, how it responds to its surrounding context, any particularly distinguishing characteristics, and how it reflects its owners' vision of home. Project authorship will remain concealed throughout the deliberations of the selection panel. If the authorship is revealed on any of the photos, plans, sketches or narrative description, the selection panel will disqualify the entry.

SPECIFIC SUBMISSION REQUIREMENTS

CONTENT:

1. Every submission is limited to ONE – 22 1/2” x 22 1/2” x 1/4” exhibition board.
2. Each submission must contain a concise description of the project and the design intent (see Selection Criteria).
3. Every submission must include floor plans, site plan, interior and exterior photographs.
4. Each submission must also include some definition of project construction cost. This may be in the form of total cost, cost per square foot, or some other reasonable measure that will give jurors an indication of the cost diversity of the submissions. If you do not wish this information to be disclosed to the public, please indicate “Cost withheld at the request of the homeowner” on the front of the board. On the Project Description, please disclose this information, noting “Cost is not to be shared with the public at the request of the homeowner”

CREDIT:

1. It is the responsibility of the entrant to obtain permission from each homeowner to submit the project. The Homeowner should consent to the publication of their home in the StarTribune, if selected. Please use the Homeowner Consent Form to document consent by the Homeowner, see page 4. (It is not necessary to submit this with the project.)
1. Rights to photos must be obtained by the entrant. Each photo on the board submitted should list a photo credit directly next to the photo. If the architect submitting is the photographer of any photographs, list “architect” next to the photo. Entrants are responsible for any royalties or copyright photography fees as related to the submission. If your project is selected, you will be asked to provide proof/sign-off of photo rights to reproduce the photos.
2. Each project will need to list project partners and certify with an architect's signature that they have all necessary permissions from the client/homeowner, architect, interior designer and photographers to submit the work. The AIA Minnesota General Credit Form will need to be submitted along with each entry (pages 5-6). See below.

ELECTRONICALLY SUBMIT:

Submit all files via YouSendIt.com, a free service to send high-res images. Disks are NOT needed.

1. 6 images of the project (labeled firm, project name and number of image, for example: A&H_smith_02.jpg)
2. Images must be a minimum of 300dpi sized to 4x5, jpg. The images will be used on the AIA Minnesota web site and for promotional purposes. If you choose to submit drawings, they must be converted to jpg.
3. Project Description (word doc format)
4. AIA Minnesota General Credit Form (pages 5-6).
5. The architect(s) headshot photograph(s).

BOARD:

1. Label the back of the board in the bottom right corner with project name, firm name, architect(s) name (AIA/ Assoc. AIA (team members)).
2. Allow a 3.5” x 2” space (horizontal or vertical, depending on the business card) for a business card holder (AIA will provide) at the bottom right-hand corner of the board and include 15 business cards with your submission. The space can have a photo, but not text. After the selection panel, they will be added to the board and used for promotional purposes.
3. Allow a 3 x 3” space on the lower-left-hand corner of the board to place the AIA Minnesota logo. If your project is selected, a foil AIA Minnesota sticker will be placed over the printed graphic. The logo and guidelines can be obtained by emailing Stephanie at pelzer@aia-mn.org.



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SUBMISSION FORM

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_____ # of Entries Submitting

PAYMENT

ENTRY FEE: \$100 PER SUBMISSION

Check

Credit Card

Visa

Mastercard

American Express

card number: _____ expiration: _____

CONTACT INFORMATION

Name of Architect _____

State of Minnesota Registration # _____ AIA MN Member # _____

Firm Name _____

Address _____

City _____ Zip _____ E-mail _____

Phone _____

ADDITIONAL INFORMATION

1. Your entry fee entitles you to two tickets to the Home of the Month Event (a \$30 value).
2. Submit to: Stephanie Pelzer, AIA Minnesota, 275 Market St., Suite. 54, Minneapolis, Minnesota 55405 by 4:00p.m. **Friday, February 24, 2012.** Questions call 612-338-6763.

SUBMISSIONS DUE FRIDAY, FEBRUARY 24, 2012



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AIA MINNESOTA HOMEOWNER CONSENT FORM

_____ (Owner) gives consent to
_____ (Architect) to submit
the owner's residence for the Home of the Month program of the StarTribune and AIA
Minnesota. I understand that photos of my residence and the design program will be
submitted for a selection panel to review.

Should my residence be selected, I understand that I may be asked to allow professional photographs of my residence to be taken
between March 2012 - April 2013 (at no charge to me). I also understand if my residence is selected, it will be featured in one
Homes section of The StarTribune (photography and article) between May 2012 - April 2013 and the information will be used in
promotional materials.

Owner Signature

Date

Architect Signature

Date



AIA MINNESOTA GENERAL CREDIT FORM

2012 AIA MINNESOTA GENERAL CREDITS FORM FOR RESIDENTIAL AWARDS PROGRAMS

(Home of the Month, RAVE, and Emerging Talent/Architect of Distinction)

AIA Minnesota and ASID have collaborated to ensure our awards entry process more accurately recognizes the contribution of project partners, aids jurors in reviewing, assists editors and writers of articles covering residential awards and projects. Our goal in this effort is to help the public better understand the interactive roles of architects, interior designers, builders and all related professionals in the process of creating projects.

Please provide contact information and a brief description of the role for each specified contributor to a project listed below as well as for any others who made a significant contribution to the success of the project as it appears in the entry.

PROJECT NAME: _____

ARCHITECT: _____

Address: _____

Phone/Email: _____

Architect/Design Team (include AIA associations): _____

Project Role: _____

OWNER/CLIENT: _____

Address: _____

Phone/Email: _____

INTERIOR DESIGNER: _____

Address: _____

Phone/Email: _____

Design Team (include ASID associations): _____

Project Role: _____

GENERAL CONTRACTOR (INCLUDE ANY PROFESSIONAL ASSOCIATIONS): _____

Address: _____

Phone/Email: _____

Project Team: _____

PHOTOGRAPHER: _____

Address: _____

Phone/Email: _____

OTHER PARTNERS:

Firm Name: _____

Address: _____

Phone/Email: _____

Project Role: _____

Firm Name: _____

Address: _____

Phone/Email: _____

Project Role: _____

Firm Name: _____

Address: _____

Phone/Email: _____

Project Role: _____

Firm Name: _____

Address: _____

Phone/Email: _____

Project Role: _____

The entrant's signature will certify that the credits listed are complete and accurately reflect the contributions of each party listed.

Entrant Signature: _____ **Date:** _____