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AIA Minnesota

AIA Minnesota Young Architect Award  
Nomination Letter due April 17 • Submission due May 2  
Informational Open House Program on Tuesday, April 1 from 4 to 5:30 pm  
[http://www.aia-mn.org/ext\\_awards/schedule.cfm](http://www.aia-mn.org/ext_awards/schedule.cfm)

# Call for Nominations 2014 AIA Minnesota Young Architects Award

The AIA Minnesota Young Architect Award is given to individuals who, in an early stage of their architectural career, have shown exceptional leadership in service to the profession, the community, design, planning, and/or education.

Informational Open House Program      Tuesday, April 1 from 4 to 5:30 p.m. (*Candidates should plan to attend the entire program.*)

Nomination letters due      Thursday, April 17, 2014

Send nomination letters to: Young Architects Award, AIA Minnesota, 275 Market Street, Suite 54, Minneapolis, MN 55405  
Questions? Contact Mary Larkin at [larkin@aia-mn.org](mailto:larkin@aia-mn.org) or (612) 338-6763.

Submissions due      Friday, May 2, 2014 by 4 p.m. CDT

National submissions due      October 2014 (*for information, visit <http://www.aia.org/practicing/awards/AIAS075347>*)

*The Minnesota Young Architects Award program is modeled after the national AIA Young Architects Award program. Recipients of the Minnesota award will be reviewed by the AIA Minnesota Board of Directors and considered for nomination for the 2014 national AIA Young Architects Award program.*

## Eligibility

AIA Minnesota members who have been licensed to practice architecture less than 10 years. *NOTE: The term "young architect" does not reference the Candidate's age. It references years of professional experience.*

## Nomination Procedure

Candidates must be nominated by a registered AIA member. Letters of nomination must not exceed one page and should clearly state the Candidate's qualifications for receiving this award. AIA Minnesota must receive letters of nomination by Thursday, April 17, 2014.

## Submission Categories

The Young Architects Award recognizes architectural talent in three areas: **Design, Education, and Service.** Nomination letters need not identify category of submission although submission criteria varies accordingly.

## Jury

Submissions will be juried by the AIA Minnesota Awards Committee. Recipients will be notified no later than June 15, 2014.



# AIA MINNESOTA YOUNG ARCHITECT AWARD PAST RECIPIENTS



## 1993

Karl Ermanis, AIA; Vicki Hooper\*, AIA; Chip Lindeke, AIA; Joan Soranno\*, AIA

## 1994

William Blanski\*, AIA; John Cook, AIA; Bruce Cornwall, AIA; Ken Potts, AIA

## 1995

Tim Alt, AIA; Rolf Haarstad, AIA

## 1996

Michael Fischer\*, AIA; Paul May, AIA; Robert Rothman\*, AIA

## 1997

Daniel Rectenwald, AIA; David Dimond, AIA; Jeff Agnes, AIA

## 1998

Kathy Anderson, AIA; Rick Dahl, AIA; Harold Kiewel, AIA; David Loehr, AIA

## 1999

E. Tim Carl, AIA; Michael Huber, AIA; Richard C. Lundin II, AIA; C. Josh Rownd, AIA

## 2000

Christine Albertsson, AIA; Patricia Fitzgerald, AIA; Robert Gerloff, AIA; Jeff Kagermeier\*, AIA; Jean Larson, AIA

## 2001

Mohammed Lawal\*, AIA; Tracey Jacques, AIA; Paul Yaggie, AIA

## 2002

Pete Keely, AIA, Phillip Koski\*, AIA, Nathan Knutson, AIA, Roxanne Nelson, AIA, Paul Neseth, AIA, Paul Neuhaus\*, AIA, Wynne Yelland, AIA

## 2003

Janis LaDouceur\*, AIA

## 2004

William Baxley, AIA, Nina Ebbighausen, AIA, Michael Kennedy, AIA, Stephanie Richards McDaniel, AIA

## 2005

Mark Larson, AIA; James G. Dayton\*, AIA, Paul Mellblom, AIA

## 2006

Paul Whitenack, AIA

## 2007

Paul Buum, AIA

## 2008

Nancy Blankfard, AIA, John Dwyer\*, AIA, Matthew Kreilich\*, AIA, Michael Schellin\*, AIA

## 2009

Rosemary Dolata, AIA, Steven Dwyer\*, AIA, Ali Heshmati, AIA, Nathan Johnson, AIA

## 2010

Tim Bicknell\*, AIA, Tony Layne, AIA, Alissa Luepke Pier\*, AIA, Sean Wagner, AIA

## 2011

Maureen Ness Colburn, AIA; Rebecca Drull Kraling, AIA

## 2012

Dan Green, AIA; Todd Grover, AIA; Erin McKiel, AIA; Jeffrey Mandyck, AIA; Malini Srivastava, AIA

## 2013

Eric Amel, AIA; Meghan Kell, AIA; Meredith Hayes Gordon, AIA; Ryan Kronzer, AIA; David O'Brien Wagner, AIA

\*Denotes AIA National Young Architect

# Submission Requirements



## 2014 Young Architect Award

### Step 1: Nomination Letter

Candidates are nominated by a registered AIA member sending a letter of nomination. Letters of nomination must not exceed one page and should clearly state the Candidate's qualifications for the award. Letters of nomination (*along with Nomination Entry forms found on pages 6 & 7*) are **due by Thursday, April 17, 2014**. Send letters to AIA Minnesota, Attn.: Mary Larkin, 275 Market Street, Suite 54, Minneapolis, Minnesota 55405 or [larkin@aia-mn.org](mailto:larkin@aia-mn.org)

### Step 2: Create binder & CD

Candidates create an award submission binder & CD using the submission instructions found in the following pages of this Call for Entry booklet.

### Step 3: Submission

**Submit the completed binder and CD by 4 p.m. CDT on Friday, May 2, 2014.**

Questions? Contact Mary Larkin at [larkin@aia-mn.org](mailto:larkin@aia-mn.org) or (612) 338-6763.

Download guidelines and forms at [http://www.aia-mn.org/ext\\_awards/schedule.cfm](http://www.aia-mn.org/ext_awards/schedule.cfm)

## Step 1

Complete these two nomination forms and send them along with the Nomination Letter by April 17, 2014 to:  
AIA Minnesota, Attn.: Mary Larkin, 275 Market Street, Suite 54, Minneapolis, Minnesota 55405,  
p: 612-338-6763, f: 612-338-7981, [larkin@aia-mn.org](mailto:larkin@aia-mn.org)

AIA Minnesota Member (Candidate)

Member #

Firm Name

Address

City

State

Zip

Phone

Email Address

Assigned AIA Minnesota Chapter (Select one: AIA Minneapolis, AIA Saint Paul, or AIA Northern Minnesota)

Date Candidate became licensed

Date Candidate joined AIA

Submission Category (Select one: Design, Education, or Service)

# Nominator Information

# 2014 Young Architect Award Nomination Form 2 of 2

## Step 1

Complete these two nomination forms and send it along with the Nomination Letter by April 17, 2014 to:  
AIA Minnesota, Attn.: Mary Larkin, 275 Market Street, Suite 54, Minneapolis, Minnesota 55405,  
p: 612-338-6763, f: 612-338-7981, [larkin@aia-mn.org](mailto:larkin@aia-mn.org)

Nominator Name

Firm Name

Address

City

State

Zip

Phone

Email Address

**Nomination Statement:** (Nominator writes a 25-35 word statement regarding the candidate on these lines. This statement is important for the award selection.)



# AIA Minnesota Young Architect Awards

## Step 2: Create submission binder & CD

- We encourage candidates to attend the entire Informational Open House Program on Tuesday, April 1, at AIA Minnesota from 4 to 5:30pm to learn more about how to submit. Email Mary Larkin at [larkin@aia-mn.org](mailto:larkin@aia-mn.org) with your Open House RSVP by Friday, March 28.
- Pick up your submission binder at the Open House event or by contacting Mary at [larkin@aia-mn.org](mailto:larkin@aia-mn.org) or (612) 338-6763.
- Your award submission is contained within the 25-page binder. The binder that you create is what will be judged by the committee.  
*NOTE: Candidates also need to include a CD with a PDF of all binder images and forms along with the completed binder.*

### Binder guidelines:

Each Candidate's binder will be unique - the design of the binder content is determined by the candidate, although there are specific sections and information that must be included within the binder to qualify for submission (*see list below*). Each binder contains a front cover-page and 24 internal pages (12 two-sided sleeves). Submission binders must not exceed the 25 page total. Page layout may be either two-page spread or single-page format, or a combination of both. Submissions should contain sufficient descriptions and images to describe the Candidate and their significant experiences. *NOTE: There are several additional required forms listed below that must be completed and inserted into the front cover of the binder for submission.*

### Each submission must include the following Candidate information:

- 1) Reference Letters - maximum of five (5) letters of support from those who know the quality of the nominee's work or service. Letters should be explicit in their recommendations and contain specific reasons for support. Letters may be addressed to "The YAA Selection Committee" using the AIA Minnesota address.
- 2) Education from high school through higher education (*include the name & location of institute, number of years attended, and degree attained*)
- 3) Awards & scholarships
- 4) Employment history
- 5) Practice (*States or territories in which the Candidate is licensed to practice*)
- 6) Capacity in which the Candidate is engaged in the profession (*IE: firm owner, designer, project architect, educator, government architect*)
- 7) Exhibit descriptions and images, an Exhibit List, and a Declaration of Authorship for each exhibit (*see instructions on page 8*)
- 8) Intern Declaration form and Candidate biography (*see form on page 9*)
- 9) Candidate Release Form (*see form on page 10*)
- 10) Copyright Release Form(s) (*see form on pages 11-12*)

# Exhibit Instructions

Each submission binder must include:

- 1) Candidate Exhibit descriptions and images,
- 2) Exhibit List, and
- 3) Declaration of Authorship for each exhibit

We encourage candidates to attend the entire Informational Open House Program event on Tuesday, April 1, from 4 to 5:30 p.m. at the AIA Minnesota office - to see exhibit examples & speak with past entrants.

RSVP to [larkin@aia-mn.org](mailto:larkin@aia-mn.org) by March 28.

## Candidate Exhibit Descriptions & Images

Candidate submissions must be supported by their experiences and project work called "Exhibits". Each Exhibit must be represented within the submission binder photographically with literary descriptions and the year of their completion/publication. For design projects, include the location of the project.

## A Numbered Exhibit List

Exhibits must be numbered so they may be referenced throughout the submission binder. Candidates should include a numbered Exhibit List within the first few pages of their submission.

## Declaration of Authorship for each Exhibit

Exhibits must include a Declaration of Authorship signed by an individual other than the Candidate who has full knowledge of the project and can certify the extent of the Candidate's responsibility for the project listed (*multiple exhibits may share a declaration if they are from the same source*).

The Declaration of Authorship should be included within the binder next to or near the Exhibit images/description and must include the following:

- Project Number (*from the Numbered Exhibit List*)
- Architect of Record
- Architecture Firm of Record
- Designer
- Date
- Brief synopsis of the project and the Candidate's participation
- Candidate's responsibility:
  - Largely responsible for design
  - Member of design team
  - Candidate's firm executed design
  - Project architect
  - Other (explain)
- Signature with Title/Type or print name

2012 AIA Minnesota Young Architects Award  
**Declaration of Authorship**

Project number: **I – The WMEP K-12 Downtown School**

Architect of record: John Cuningham, FAIA, Principal in Charge

Architecture firm of record: Cuningham Group Architecture, PA

Designer: Jeffrey Mandyck, AIA, LEED AP

Date: 1996 – 1999

Synopsis:  
Fostering integrated, cross-disciplinary and hands-on learning, the design for this 600 student K-12 school engages its urban context and articulates the varied types of learning, and resources, within the school. The design's simple interlocking forms are the source of its richness. From the exterior, massing and materials address the urban context and express the variety of learning environments. And within, a diversity of space types and of articulated building systems make the school itself a learning resource. The environmentally sensitive design integrates high performance active systems, daylight harvesting and sustainable materials.

An individual (other than the nominee) with full knowledge of the project must certify the extent of the nominee's responsibility for each project listed. The nominee's responsibility included:

Largely responsible for design

Member of design team

Nominee's firm executed design

Project architect

Other (explain)

Signature: 

John Cuningham, FAIA, Principal in Charge

Sample of Declaration of Authorship



# 2014 Intern Declaration Form

To see exhibit examples & speak with past entrants - attend the Informational Open House Program event on Tuesday, April 1 from 4 to 5:30 p.m. at the AIA Minnesota office.

RSVP for the Open House to [larkin@aia-mn.org](mailto:larkin@aia-mn.org) by March 28.

## Candidate to sign & submit

(Each Candidate must sign and submit the following form. Insert it into the inside front cover of the submission binder.)

### 2014 AIA Minnesota Young Architects Award: Intern Declaration

I declare that I do not employ unpaid intern architects, including working students, and neither does any firm of which I am an owner or manager.

\_\_\_\_\_  
Candidate signature

\_\_\_\_\_  
Candidate printed name

\_\_\_\_\_  
Date

## Candidate Biography - 250 words for press release

(This is the information regarding the Candidate that will be used within the Young Architect Award press release. Be sure it reflects your accurate experience and education. Do not exceed 250 words. This biography may be emailed in WORD format directly to [larkin@aia-mn.org](mailto:larkin@aia-mn.org) )

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# 2014 AIA Minnesota Young Architects Award Candidate Release Form

*(Each Candidate must sign and submit the following form.  
Insert it into the inside front cover of the submission binder.)*

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Project name

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Firm name

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Submitting architect's signature

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Print name

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Date

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Client name

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Client representative's signature

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Print name

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Date

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# 2014 Copyright Release Form (page 1 of 2)

If necessary, make copies of the second page of the Copyright Release Form to list additional copyright owners.

## **Candidate to complete & submit**

*(Insert forms into the inside front cover of the submission binder.)*

### **2014 AIA Minnesota Young Architects Award: Copyright Release Form**

In consideration of being considered for an award, the owner of copyright in any text, drawings, photographs, graphics, plans or other copyrightable material (the "Works") submitted in connection with the AIA Minnesota & AIA National 2014 Young Architect Awards program and identified on page two of this form grants to AIA Minnesota and The American Institute of Architects ("AIA") the right to use, modify, and reproduce the Works in all media, now or hereafter known, including the Internet, without payment of any royalty or license fee, as follows.

In connection with the announcement of any awards under the awards program and the promotion of the awards program itself;

In connection with efforts to educate architects, other professionals, and the public about architecture.

All copies of the Works submitted in connection with any entry shall remain the property of the AIA. The AIA agrees to include in reproductions of the Works a reasonable copyright notice and credits provided that the Works are submitted with the necessary copyright and credit information.

By submitting this Copyright Release Form, the Entrant represents that it has obtained all rights to Works necessary to grant the rights granted by this form and that the use or reproduction of the Works by AIA, as permitted by this Copyright Release Form, shall not infringe or violate any copyright, trademarks, trade secrets, rights of privacy or any other statutory or common law proprietary or other rights.

THE ENTRANT AGREES TO INDEMNIFY AND HOLD HARMLESS AIA Minnesota and The American Institute of Architects ("AIA") FROM AND AGAINST ALL CLAIMS OR DAMAGES ARISING OUT OF ANY BREACH OF THESE REPRESENTATIONS OR ANY THIRD-PARTY CLAIMS RELATING THEREOF.

If necessary, make copies of the second page of the Copyright Release Form to list additional copyright owners.

# 2014 Copyright Release Form (page 2 of 2)

## Candidate to get signed & submit

*(Insert forms into the inside front cover of the submission binder.)*

### 2014 AIA Minnesota Young Architects Award: Copyright Release Form (cont'd)

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Candidate's name

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Submitting candidate or nominator's signature

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Print name

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Address

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City/state/ZIP/country

(\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Telephone number

Date

### Copyright owner's name/Owner of (specify - photos, etc.)

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Copyright owner's signature

---

Print name

---

Address

---

City/state/ZIP/country

(\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Telephone number

Date