

# 2023 Annual Meeting

### Sam Olbekson, AIA, AICAE, NOMA – President Tuesday, November 14, 2023 | 8:00 am – 9:30 am

BUSINESS MEETING AGENDA	Presenters
Welcome & Call to Order	Sam Olbekson AIA, AICAE, NOMA
<ul> <li>Gratitude &amp; Celebration</li> <li><u>Committee &amp; Knowledge Community Leaders</u></li> <li><u>Architecture 2030 Signatories</u></li> </ul>	Sam Olbekson AIA, AICAE, NOMA
Presentation of Dr. Prasad Boradkar	Dr. Prasad Boradkar
<ul> <li>Secretary's Report</li> <li>Minutes of the 2022 Member Congress</li> </ul>	Constance Chen, AIA
Proposed Bylaw Amendments	Sam Olbekson, AIA, AICAE, NOMA
<ul> <li>Treasurer's Report</li> <li><u>2022 Financial Report</u></li> </ul>	Sean Higgins, AIA
Government Affairs Committee and MAPAC Report	Dustin Rehkamp, AIA and Michelle Mongeon Allen, FAIA
State of the Association Including the <u>Minnesota Architectural Foundation Annual Report</u>	Mary-Margaret Zindren, CAE
<ul> <li>Leadership Transition</li> <li>Outgoing President's Remarks</li> <li><u>Nominating Committee Report</u> &amp; Elections</li> <li>Remarks from President-Elect</li> </ul>	Sam Olbekson, AIA, AICAE, NOMA Alicia Belton, FAIA, NOMA Amy Kalar, AIA
Conclusion & Adjournment	Sam Olbekson, AIA, AICAE, NOMA

# Committee & Knowledge Community Leaders

Thank you for your work to advance a vital profession, vibrant communities, and architecture that endures. Thank you for your leadership in AIA Minnesota!

#### Architecture Licensing Advisory Committee

Gary Demele, FAIA Evan Hall, AIA

Architecture in the Schools Committee Kelly Martinez, AIA

**Building Codes Knowledge Community** Rachael Spires, AIA David Selinsky, AIA

**Center for Architecture Task Force** Meredith Hayes Gordon, AIA Angela Wolf Scott, AIA

**Committee on Design** Rebecca Muchow, AIA Doug Bergert, AIA

Laura Eder, AIA

## **Committee on the Environment** Thea Rozenbergs, AIA Sara Curlee, AIA

Committee on Equity in the Built Environment

Teri Kwant, AIA Minnesota Allied Member Rebecca Staley, AIA

## Community of Practice for Culture Change Core Team

Anna Pravinata, AIA, NOMA Emilie Kopp, AIA Nicole Bauknight, Assoc. AIA, NOMA Sara Du, Assoc. AIA Sean Higgins, AIA Steven Wolf, AIA Stephanie McDaniel, AIA Patri Acevedo, AIA Carina Mills, AIA

## **Conference Continuing Education Committee** Daniel Green, AIA Madelyn Sundberg, AIA

**Council of Firms Knowledge Community** Cindy McCleary, AIA Nicole Washburn, AIA

# **Emerging Professionals Committee**

Ashley Vanden Bosch, Assoc. AIA Nicole Kiel, Assoc. AIA

**ENTER Committee** Amy Douma, AIA Evan Hall, AIA

## **Government Affairs Committee** Dustin Rehkamp, AIA Corey Mollet, AIA Matt Johnson, AIA

Health Design Knowledge Community Joseph Krummel, AIA Scott Davidson, AIA

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# Housing Advocacy Committee

Max Carr, AIA Mateo Gonzalez, Assoc. AIA

## Lake Superior Design Retreat Committee

Steven Buetow, AIA Jessie Bauldry, AIA

## Leadership Forum Committee

Puneet Vedi, AIA Susan Morgan, AIA Constance Chen, AIA

## Minnesota Design Team Committee

Hans Muessig, AIA Minnesota Allied Member Beth Evanson Makhoul, AIA

## **Residential Architecture Committee**

Lance Premeau, AIA Minnesota Allied Member Rachel Alexander, Assoc. AIA Meghan Kell, AIA

## Technology in Architecture (TAP) Practice Knowledge Community

Adam Wilbrecht, AIA Rachel Riopel, AIA

## Women in Architecture Committee

Katie Blaisdell, AIA Kaitlin Schalow, AIA Katie Merten, AIA



# Architecture 2030 Commitment Minnesota Signatories

More than 1000 firms with offices across the country and the world are committed to designing for energy efficiency and carbon neutrality by 2030.

www.aia.org/2030-directory

Alchemy Architects	Mead&Hunt
Alliiance	Miller Dunwiddie Architecture
BKV Group	Mohagen Hansen Architecture
BWBR	Interiors
COULSON	MSR Design
Cuningham	Nelson Worldwide LLC
Cushing Terrell	Perkins& Will
Dandelab/UMN	Precipitate, PLLC
DesignStudiosNUS	RSP Architects
DLR Group	Ryan A + E, Inc.
ESG Architecture & Design	Shelter Architecture
Gensler	Snow Kreilich Architects
HDR	Through design LLC
HGA Architects and Engineers	Urban Design Perspectives, Inc.
JLG Architects	Van Meter Williams Pollack LLP
Kodet Architectural Group, Ltd.	VJAA
LHB, Inc.	Windsor Engineering
Locus Architecture, Ltd.	Wold Architects and Engineers



## **2022 ANNUAL MEETING MINUTES**

November 10, 2022 Prepared by Amber Allardyce, Deputy Executive Director

## Welcome and Call to Order

President Alicia Belton, FAIA, NOMA, welcomed attendees and called the meeting to order at 2:04 pm with quorum present.

## Secretary's Report

Secretary Samantha Turnock Mendiola, AIA, reviewed the 2021 Annual Meeting minutes highlighting the motions.

A motion to approve the 2021 Annual Meeting minutes included in the 2022 Annual Report was made, seconded, and passed by the membership.

## **Gratitude and Celebration**

Belton thanked ConstructConnect for their support and sponsorship of the Annual Meeting.

#### Newly Licensed Architects

Newly licensed architects were noted and celebrated.

#### Architecture 2030 Signatories

The growing list of Architecture 2030 signatories was shared and appreciation for making good on their commitments was expressed.

#### Committee and Knowledge Community Leaders

Gratitude for the leadership of our Committee and Knowledge Community leaders, the core team of the Community of Practice for Culture Change, and the co-chairs of our Center for Architecture Task Force, and the many members who have served in leadership roles to provide sustained community and connection amount members with shared interests was expressed. Additional volunteer leaders of the AIA Minnesota board, local chapter boards, and Minnesota Architectural Foundation boards were recognized.

## Stories of Collaboration, Accomplishment, and Gratitude

#### Local Chapter Collaboration

AIA St. Paul President Andrew Gardner, AIA, AIA Northern Minnesota President Katherine Gerzina, AIA, and AIA Minneapolis President Stephanie Howe, AIA shared collaboration efforts of the three local Minnesota chapters over the past couple of years that includes the BuildingGreen partnership featuring workshops and complimentary member access to subscriber-exclusive resources of BuildingGreen.

AIA Minnesota 105 5<sup>th</sup> Avenue South Suite 485 Minneapolis, MN 55401 T (612) 338 6763 F (612) 338 7981

#### Government Affairs Committee Report

Government Affairs Committee leader Mark Kalar, AIA reported on another great year on the advocacy front.

#### Minnesota Architects Political Action Committee

Scott Neal, AIA, co-chair of the Minnesota Architects Political Action Committee (MAPAC) shared the 2022 report and requested financial support of the membership as MAPAC continues efforts toward their five-year fundraising goal.

#### Minnesota Architectural Foundation

Minnesota Architectural Foundation (MAF) President Meredith Hayes Gordon, AIA, shared the generosity and impact of donations in 2022 and highlighted the efforts, goals, and successes of each of the named funds of the Foundation.

#### Staff Recognition

Karen Lu, AIA, NOMA recognized Pam Nelson's exemplary service to the Minnesota architecture community with designation of Honorary AIA Minnesota membership.

## **Treasurer's Report**

Treasurer Michael Fischer, AIA, provided a brief overview of the audited financials for fiscal year 2021 included in the 2022 Annual Report.

A motion to accept the financial report was made, seconded, and passed by the membership.

## State of the Association

Executive Vice President Mary-Margaret Zindren provided the annual State of the Association report. She highlighted ENTER, the Strategic Workplan, North Star Story Map, and more.

## **Leadership Transition**

#### **Outgoing President's Remarks**

Belton reflected on her year as President. She thanked fellow board members, the membership, and staff.

#### Nominating Committee Report and Elections

Past President Anna Pravinata, AIA, NOMA, presented the Nominating Committee report and the slate of candidates for 2023:

Amy Kalar, AIA - President-Elect Constance Chen, AIA - Secretary Sean Higgins, AIA - Treasurer Patricia Mutebi, Assoc. AIA – Associate Director Sam Olbekson, AIA, NOMA, by virtue of being elected to the position of President-Elect in 2021, will become the AIA Minnesota President for 2023.

A motion to accept the AIA Minnesota slate of candidates for 2023 by acclamation was made, seconded, and approved by the membership.

Outgoing board members were recognized for their service on the board of directors.

#### Remarks from President-Elect

President-Elect Sam Olbekson AIA, NOMA, shared a bit about himself, his goals for 2023, and thanked Alicia Belton for her leadership in 2022.

## **Conclusion and Adjournment**

Belton concluded by thanking the many volunteer leaders involved in AIA Minnesota, the three local chapters, MAF and MAPAC, the staff team, and all attendees for their engagement and commitment to our mission of advancing a vital profession, vibrant communities, and architecture that endures. There being no further business, the meeting adjourned at 3:30 pm.

In all operations and activities of AIA Minnesota, members must avoid any discussions or conduct that might violate state or federal antitrust laws, or even raise an appearance of impropriety regarding topics of: prices for products or services, or prices charged by competitors; costs, discounts, terms of sale, profit margins or anything else that might affect those prices; allocating markets, customers, territories or products with competitors; limiting production; whether or not to deal with any other business; or any competitively sensitive information concerning a member's own business or a competitor's.

#### AIA MINNESOTA'S BYLAWS

#### PROPOSED AMENDED BYLAWS APPROVED BY AIA MINNESOTA BOARD OF DIRECTORS ON OCTOBER 13, 2023

#### ORGANIZATION

#### GENERAL PROVISIONS

Name. The name of this organization is American Institute of Architects Minnesota.

<u>Related AIA Organizations</u>. In these Bylaws the governing board of AIA Minnesota is referred to as the "Board", The American Institute of Architects is referred to as the "AIA", and the AIA board of directors is referred to as the "AIA Board".

<u>Objects</u>. AIA Minnesota is the voice of the architecture profession within the state dedicated to serving its members, advancing their value ,and improving the quality of the built environment. The objects of AIA Minnesota shall be to promote and forward the objects of AIA within the assigned territory of AIA Minnesota.

<u>Domain</u>. The domain of AIA Minnesota shall be that territory described in its charter or otherwise established by AIA. The territory of AIA Minnesota is described as the state of Minnesota.

<u>Organization</u>. AIA Minnesota is a non-profit membership corporation incorporated in the State of Minnesota on June 7, 1935, and chartered by the AIA on February 20, 1892.

<u>Authority</u>. AIA Minnesota shall represent and act for AIA membership on state matters under a charter issued by the AIA. The AIA and AIA Minnesota may act as agent, one for the other, or through a delegated third party, for the purpose of collecting and forwarding dues, acting as custodian of funds, or otherwise; provided that the AIA and AIA Minnesota execute a written agreement to that effect.

<u>Conformity with AIA Policy</u>. No act of AIA Minnesota shall directly or indirectly nullify or contravene any act or policy of AIA. AIA Minnesota shall cooperate with its local components to further the interests of the membership, and by agreement with these components may represent and act for them within the territory of AIA Minnesota.

<u>Affiliations</u>. AIA Minnesota may affiliate with any organization of the design and construction industry operating within Minnesota that is not used or maintained for financial gain, price fixing or political purposes, if and while the objects of AIA Minnesota will be promoted by such affiliation. Every affiliation must be authorized by not less than two-thirds (2/3) vote of the Board and shall be evidenced by a written agreement signed by AIA Minnesota and the affiliated organization. Every agreement of affiliation shall state the purposes and objects of the affiliation, the terms and conditions under which it is entered into, the duration, the objects of the affiliation and the nature of its organizations, membership, government, and operations. No affiliated organization shall have any voice in the affairs of AIA Minnesota and shall not bind or obligate AIA Minnesota to any policy or activity unless the Board has voted to be so bound or obligated. Any affiliation may be terminated by majority vote of the Board upon such notice to the affiliated organization as may be required in the agreement of affiliation.

#### MEMBERSHIP

#### GENERAL PROVISIONS

<u>Categories of Membership</u>. The membership of AIA Minnesota shall consist of: the Architect, Associate, and International Associate members of AIA who have been assigned to AIA Minnesota or to any chapter within the State of Minnesota, or who have been admitted to unassigned membership in AIA Minnesota, or local components within Minnesota; and the Allied, Student, and Honorary members AIA Minnesota may admit.

In these Bylaws, Architect and Associate members who have been assigned to AIA Minnesota by AIA are referred to as "assigned members." The term "unassigned member" shall refer to members assigned to other chapters who have been admitted to membership in AIA Minnesota pursuant to these Bylaws.

<u>Qualifications</u>. AIA Minnesota shall not establish qualifications in addition to, or which vary from, AIA's policies for membership.

<u>Enrollment of Members</u>. Every member assigned to or admitted by AIA Minnesotashall be duly notified to that effect by AIA Minnesota. New memberships will be announced in AIA Minnesota's official publication.

<u>Annual Dues and Assessments</u>. Every member of AIA Minnesota shall pay the fixed annual dues and assessments of AIA Minnesota.

<u>Good Standing Defined</u>. A member is not in good standing in AIA Minnesota if and while in default of dues or other obligations to AIA Minnesota or AIA.

Loss or Suspension of Interests, Rights and Privileges. A member who resigns, or whose membership is suspended or terminated by AIA, loses all rights in AIA Minnesota and AIA, including any right to use AIA Minnesota's or AIA's name, initials, symbol, or seal, until the member is reinstated in good standing. Resignation, suspension, or termination of membership does not relieve the individual of the obligation to pay any indebtedness owed to AIA Minnesota.

#### ASSIGNED MEMBERS

<u>Assigned Members</u>. The qualifications, rights, and privileges of assigned Architect and Associate members shall be as provided in the AIA bylaws.

<u>Admission Fees Prohibited</u>. An assigned member shall not pay any admission orientation fee for membership in AIA Minnesota.

<u>Termination</u>. Assigned membership in AIA Minnesota is terminated by the death of the member, resignation or termination of membership in AIA, or reassignment of the member to another chapter, or as otherwise provided in the AIA bylaws or these Bylaws.

<u>Emeritus Members</u>. A member who is granted Emeritus status in accordance with AIA bylaws shall automatically become an Emeritus member of AIA Minnesota. All rights, interest, privileges, titles, liabilities, and obligations of such members, other than the payment of regular and supplemental dues, shall remain unchanged unless otherwise provided in AIA's bylaws.

#### UNASSIGNED MEMBERS

<u>Admission</u>. AIA Minnesota, without action by AIA, may admit to unassigned membership any Architect or Associate member assigned to another chapter who applies for such membership in writing in the manner prescribed by the Board.

<u>Rights and Privileges</u>. Subject to whatever conditions AIA's bylaws may provide, an unassigned member shall be subject to all regulations and shall have all rights in AIA Minnesota of an assigned member, except that an unassigned member shall not vote on matters described in these Bylaws, nor represent AIA Minnesota as a delegate or otherwise at any meeting of AIA.

<u>Termination</u>. Unassigned membership in AIA Minnesota is terminated by the deathof the member and by resignation or termination of membership in AIA. The Board may terminate unassigned membership for indebtedness to AIA Minnesota.

#### ALLIED, STUDENT, AND HONORARY MEMBERS

<u>Rights and Privileges of Allied, Student, and Honorary Members</u>. Allied members shall have the rights and privileges specified in AIA's bylaws, including the use of the phrase "Allied Member of the AIA Minnesota Chapter" to describe themselves. Allied, Student, and Honorary members in good standing:

- May serve as a member of any committee of AIA Minnesota that does not perform any of the duties of the Board;
- May attend and speak but may not make motions or vote at any meeting of AIA Minnesota;
- Shall not be eligible to serve as an officer of AIA Minnesota, and may serve as director of AIA Minnesota only as specifically allowed in these Bylaws;
- May not in any way use the name, initials, seal, symbol, or insignia of AIA Minnesota or of AIA.

<u>Allied Members</u>. Individuals not otherwise eligible for membership in AIA or AIA Minnesota may become Allied members if they have established professional reputations and are registered to practice their professions where such requirements exist or are employed outside of architectural practice but are involved in positions allied to the field of architecture. Allied members may include engineers, planners, landscape architects, sculptors, muralists, artists, and others in government, education, journalism, manufacturing, industry and/or other fields allied to architecture who AIA Minnesota believes will provide a meaningful contribution by reason of their employment or occupation.

<u>Student Members</u>. Student members shall be undergraduate or post-graduate students of architecture schools, or secondary school students, within the territory of AIA Minnesota. Student members may use the title "Student Member of AIA Minnesota."

<u>Honorary Members</u>. A person of esteemed character who is otherwise ineligible for membership in AIA or AIA Minnesota but who has rendered distinguished service to the profession of architecture, or to the arts and sciences allied therewith within the territory of AIA Minnesota, may be admitted as an Honorary member of AIA Minnesota.

A person eligible for Honorary membership may be nominated by any member of the Board. The nomination must be in writing over the signature of the nominator and include the name of the nominee, biography, a history of attainments, qualifications for the honor and the reasons for the nomination. The Board, at any regular meeting, may admit a nominee as an Honorary member.

In addition to the rights and privileges set forth in these Bylaws, Honorary members of AIA Minnesota may use the title "Honorary Member of AIA Minnesota," and shall not pay any admission fee or annual dues nor be subject to any assessment.

<u>Termination</u>. Allied, Student, or Honorary membership is terminated by the death or resignation of the member. The Board may terminate the membership of an Allied or Student member for indebtedness or, by two-thirds (2/3) vote, for conduct detrimental to the interests of AIA Minnesota.

#### **DUES, FEES, AND ASSESSMENTS**

#### ANNUAL DUES

<u>Obligation to Pay Dues</u>. All members except Emeritus and Honorary members shall pay annual dues on or before January 15 of each year.

<u>Amount of Annual Dues and Admission Fees</u>. The Board may fix, before the end of any fiscal year, and in accordance with timing and other requirement fixed by AIA, the annual dues to be paid by each category of member, including firm assessments, for the immediately succeeding fiscal year provided such increase is no more than 10%. Increases more than 10% must be approved by an annual or special meeting of the membership.

<u>Hardship Dues Reduction</u>. The Board or its designee may, in exceptional circumstances, waive all or any part of the annual dues of any member. After consultation with the AIA Secretary and other affected components, AIA Minnesota may, in exceptional circumstances, waive all or any part of the dues or fees owed by a member to the AIA and other assigned components, provided that such waiver is in equal proportions across all levels of membership.

<u>Exemptions</u>. Emeritus and Honorary members shall pay no dues orassessments to AIA Minnesota.

#### ASSESSMENTS

<u>Authority</u>. AIA Minnesota, by the concurring vote of Architect members present at a meeting, may levy an assessment on its Architect members, and by the concurring vote of its assigned members may levy an assessment on its Associate members and/or Allied or Student members. The amount of the special assessment on a member in any fiscal year shall not exceed 50 percent of the amount of the annual dues required to be paid by such member for that year.

<u>Notice of Assessment</u>. Notice of the intention to levy a special assessment stating the amount, the reasons for the assessment, and when it shall be payable, shall be sent <u>by direct or electronic mail</u> to every member not less than thirty (30) days prior to the meeting of AIAMinnesota at which the proposed assessment is to be voted on.

<u>Firm Assessments</u>. Payment of firm assessments is mandatory by all private architectural or architectural/engineering firms whose principals include AIA Minnesota members. Failure to make payment on such firm assessment shall result in the membership termination of the firm's principals and those individuals who have ownership in the firm.

#### DEFAULT OF ANNUAL DUES AND ASSESSMENTS

<u>Annual Dues</u>. Every member who has not paid the entire amount of required annual dues for the then current fiscal year when due shall be in default for the unpaid amount.

<u>Assessments</u>. Every member who has not paid the entire amount of an assessment, including firm assessments against a firm in which the member is an owner or principal, on or before the date fixed for payment shall be in default for the unpaid amount.

#### TERMINATION OR SUSPENSION FOR DEFAULT OF DUES OR ASSESSMENTS

<u>Assigned Members</u>. If an assigned member is in default to AIA or AIA Minnesota for nonpayment of dues and assessments, such membership shall be subject to termination.

<u>Unassigned Members and Allied or Student Members</u>. If an unassigned member or Allied or Student member is in default to AIA Minnesota for nonpayment of dues and assessments, such membership shall be suspended or terminated, provided that in all cases such member shall have been given a written notice of impending suspension or termination at least 30 days prior to the effective date of such action, during which period the member shall remain in good standing and such default may be cured.

#### AIA MINNESOTA RELATIONSHIP TO OTHER AIA ORGANIZATIONS

#### AIA

<u>Delegates to AIA Meetings</u>. AIA Minnesota shall select the delegates to represent the assigned membership at AIA meetings from among the assigned members of AIA Minnesota in the number prescribed in AIA's bylaws.

#### **SECTIONS**

Establishment of Sections. AIA Minnesota may establish Section with the approval of the AIA Secretary in accordance with AIA's procedure.

#### AIA MINNESOTA MEETINGS

REGULAR, ANNUAL AND SPECIAL MEETINGS

Regular Meetings. AIA Minnesota shall hold regular meetings on such dates as the Board may direct.

<u>Annual Meeting</u>. AIA Minnesota shall hold an annual meeting during its annual conference for the purpose of nominating and electing the officers and directors to succeed those whose terms are about to expire; for receiving the annual reports of the Board and the Treasurer; and for the transaction of such other business as may be appropriate.

<u>Special Meetings</u>. A special meeting of AIA Minnesota may be called by the President or the Board, and shall be called by the President at the written request of not less than five percent (5%) of the total number of AIA Minnesota's members in good standing. No other business than that specified in the notice of the special meeting shall betransacted, and all rules and procedures at the meeting shall be the same as those for an annual meeting.

#### NOTICE, QUORUM, MINUTES FOR AIA MINNESOTA MEETINGS

<u>Notice of AIA Minnesota Meetings</u>. A notice of each meeting of AIA Minnesota, stating the date, time, and place where the meeting will be held, shall be given by the Secretary, personally or by direct or electronic mail, to each member entitled to vote at themeeting. Notice shall be given not less than ten (10) days before the date fixed for the meeting.Notice is sufficient if published in the AIA Minnesota newsletter and sent to members in time for them to receive it at least ten (10) days prior to the meeting.

<u>Quorum at Meetings</u>. At any meeting of AIA Minnesota, five percent (5%) of the membership entitled to vote shall constitute a quorum for the transaction of any business. The members present may adjourn the meeting despite the absence of a quorum.

<u>Minutes of Meetings</u>. Written minutes of every meeting of AIA Minnesota, recording the matters considered at the meeting and the actions taken, shall be kept by the Secretary. The minutes of each meeting shall be signed by the Secretary after they are approved at a subsequent meeting of AIA Minnesota and thereafter filed in AIA Minnesota's records.

DECISIONS AT MEETINGS, ELIGIBILITY FOR VOTING

<u>Majority Vote</u>. Every decision at an AIA Minnesota meeting shall be by a majorityvote of those members in good standing who are present and voting, unless otherwise required by law or these Bylaws.

<u>Roll Call Vote</u>. A roll call vote shall be taken at the call of the presiding officer orwhenever one-third (1/3) of the voting members present so request.

<u>Proxies</u>. Unless otherwise required by law, there shall be no voting by proxy at ameeting of AIA Minnesota.

<u>Limitations on Voting Eligibility</u>. Only assigned members in good standing mayvote on the following matters:

- Matters so designated elsewhere in these Bylaws;
- Instructions to delegates;
- Any matters relating to membership;
- Dues and assessments for Architect members. Voting on such matters shall be limited to Architect members; or
- Other matters relating to the government, meetings, affiliations, budget, and finances of the AIA.

<u>Mail Ballot</u>. Any vote that may be taken at a meeting of AIA Minnesota may be taken by direct or electronic mail ballot of the membersof AIA Minnesota, provided that the matters voted on have been introduced and discussed at a regular or special meeting of AIA Minnesota.

#### THE BOARD

#### AUTHORITY OF BOARD

Powers. The business of AIA Minnesota shall be managed by the Board, which shall be composed of

the officers and directors of AIA Minnesota and shall exercise all authority, rights and powers granted to it by the laws of the State of Minnesota, the articles of incorporation and by these Bylaws.

<u>Custodianship</u>. The Board shall be and act as the custodian of the properties and interests of AIA Minnesota except those specifically placed by these Bylaws in the custody of or under the administration of the Treasurer. Within the appropriations made therefore, the Board shall do all things required and permitted by these Bylaws to forward the o of AIA Minnesota.

<u>Delegation of Authority</u>. Neither the Board nor any officer or director of AIA Minnesota shall delegate any of the authority, rights or power conferred by law or these Bylaws, unless such delegation is specifically prescribed or permitted by these Bylaws and is not contrary to law.

<u>Executive Committee</u>. The Board may establish an Executive Committee of the Board, consisting of the President, President-elect, the immediate Past President, Secretary, Treasurer of AIA Minnesota, and the President of each local component within Minnesota.

A quorum of the Executive Committee shall consist of a majority of its members.

If established, the Executive Committee shall act for the Board between meetings of the Board. The Executive Committee shall not originate any major policy or take any action that would conflict in whole or in part with any action of the Board or of any meeting of AIA Minnesota or any rule or policy of the AIA.

<u>Freedom from Commitments</u>. No committee, commission, officer, director, member, employee, or agent of AIA Minnesota shall initiate or carry on any activity that may commit AIA Minnesota to an expense, policy, or activity until the matter shall have been reviewed and approved by the Board.

#### ELECTION OF OFFICERS AND DIRECTORS

Composition. The Board of AIA Minnesota shall be composed of the following persons:

- All officers of AIA Minnesota shall be members of the Board;
- The President and President-elect of each local component within Minnesota shall be a member of the Board;
- Each local component within Minnesota shall have up to two (2) additional members of the Board, each of whom shall be an Architect member or Associate member;
- The heads of each National Architectural Accrediting Board ("NAAB") accredited architecture program located in Minnesota, or their designated representatives, shall be members of the Board;
- There shall be at least one member of the Board who is an Associate member;
- The current Presidents of each American Institute of Architects Student (AIAS) organization associated with a NAAB-accredited architecture program located in Minnesota shall be members of the Board;
- There may be one member of the Board who is a Public member, as appointed by the Board.
- <u>Current AIA Minnesota members representing the state chapter members serving as AIA</u> Strategic Council Representative, State/Territory Associate Representative (STAR), and Young Architect Representative (YAR) shall be members of the Board.

<u>Nominations</u>. On an annual basis, the Nominating Committee shall prepare a slate of candidates for each officer and each directorship of AIA Minnesota about to become vacant and shall present the slate to the Board for its approval at a Board meeting prior to the annual meeting. This slate shall be presented to the members prior to the annual meeting. Nominations for each officer and each

directorship of AIA Minnesota may also be made at the annual meeting from the floor.

<u>Nominating Committee</u>. The Nominating Committee shall be composed of the President, the President-elect and the immediate Past President of AIA Minnesota, and the President of each local component within Minnesota.

<u>Elections</u>. The nominee for an officer or directorship who receives anajority of the votes cast at the annual meeting shall be elected thereto. If there is onlyone nominee for any office or directorship, the Secretary may be directed by the meeting to cast a vote for the full number of votes of the meeting for that nominee, whereupon the President shall declare the nominee to be elected by acclamation.

<u>Tie Votes</u>. In the event of a tie vote, the list of nominees for each officer and each directorship in question shall be restricted to those involved in the tie, and the nominee receiving a majority of votes in the runoff election shall be elected to the office.

<u>Results</u>. The President shall announce to the meeting the results of all voting and shall declare all elections.

<u>Allied and Honorary Members</u>. No more than two (2) members of the Board may be an Allied or Honorary member of AIA Minnesota.

TERMS OF OFFICE OF OFFICERS AND DIRECTORS

Term. Each officer and director shall serve a term of one year or until a successor has qualified.

<u>Vacancies</u>. If a vacancy occurs in the membership of the Board other than on account of the regular expiration of a term of office, the Board shall fill the vacancy for the unexpired term of office, except that the President-elect shall fill any vacancy in the office of President.

<u>Resignation</u>. Any officer or director may resign at any time, in writing, which shall take effect immediately upon receipt by the President or the Secretary unless a different time is stated in the resignation. No resignation shall discharge any accrued duty or obligation of an officer or director.

<u>Removal of Officer or Director</u>. Any or all of the officers and directors may be removed for or without cause by vote of the members, or for cause by vote of the Board when there is a quorum of not less than a majority at the meeting at which the vote is taken.

<u>Associate Director</u>. An Associate Director shall complete their term of office should they become a licensed architect during their term.

#### OFFICERS

<u>Officers</u>. The officers of AIA Minnesota shall be the President, President-elect, Secretary, Treasurer, and immediate Past President.

<u>The President</u>. The President shall exercise general supervision over the affairs of AIA Minnesota, except those matters placed by these Bylaws or by the Board under the administration and supervision of the Secretary and/or the Treasurer; preside at meetings of AIA Minnesota, of the Executive Committee and of the Board; appoint, with the concurrence of the Board, all committee chairpersons; havecharge of and exercise general supervision over the Executive Vice President of AIA Minnesota, and shall perform all other duties usual and incidental to the office.

The President shall act as spokesperson of AIA Minnesota and as its representative at meetings with other organizations and committees unless otherwise delegated by the Board. The President shall not obligate or commit AIA Minnesota unless the obligation or commitment has been specifically authorized by the Board.

<u>The President-elect</u>. The President-elect shall possess all the powers and perform all the duties of the President in the event of the absence of the President or of the President's disability, refusal, or failure to act and shall perform such other duties as are properly assigned by the Board or the President. The President-elect shall succeed to the office of President upon expiration of the term of office of the President.

<u>The Secretary</u>. The Secretary shall act as the recording and corresponding secretary of AIA Minnesota and the Board, and shall attend all their meetings and keep minutes of the proceedings; have custody of and shall safeguard and keep in good order allproperty of AIA Minnesota, except property that is placed under the charge of the Treasurer; issue all notices of AIA Minnesota; keep its membership roll; sign all instruments and matters that require the attestation or approval of AIA Minnesota, except as otherwise provided in these Bylaws; keep its seal, and affix it on such instruments as require it; prepare the reports to regular meetings of the Board and AIA Minnesota; in collaboration with the President, have charge of all matters pertaining to the meetings of AIA Minnesota, and shall perform all other duties usual and incidental to the office.

The Secretary may delegate to the assistant Secretary or other assistant employed by AIA Minnesota the actual performance of any or all duties as recording or corresponding secretary, but shall not delegate responsibility for the property of AIA Minnesota, or the making of any attestation or certification required to be given by the Secretary, or the signing of any document requiring the signature of the Secretary.

<u>The Treasurer</u>. The Treasurer shall have charge and shall exercise general supervision of the financial affairs and keep the records and books of account of AIA Minnesota; chair the Finance Committee; prepare the budgets, collect amounts due AIA Minnesota, and give receipts for and have the custody of its funds and monies and make all disbursements of funds; have custody of its securities and of its instruments and papers involving finances and financial commitments; conduct the correspondence relating to the office; and perform all duties usual and incidental to the office.

The Treasurer shall make a written report to each annual meeting of AIA Minnesota and a written report to each regular meeting of the Board. Each of said reports shall set forth the financial condition of AIA Minnesota, and its income and expenditures for the period of the report and the Treasurer's recommendations on matters relating to the finances and general welfare of AIA Minnesota.

The Treasurer shall not authorize any person to sign any order, statement, agreement, check or other financial instrument of AIA Minnesota that requires the signature of the Treasurer, unless such delegation is expressly permitted in these Bylaws. The Treasurer may delegate to the assistant Treasurer or other assistant employed by AIA Minnesota the actual performance of any or all duties as Treasurer, but shall not delegate responsibility for the property of AIA Minnesota, or the signing of any document requiring the signature of the Treasurer.

The Treasurer shall not be personally liable for any loss of money or funds of AIA Minnesota or for any decrease in the capital, surplus, income or reserve of any fund or account resulting from any acts performed in good faith in conducting the usual business of the office.

<u>Officer Pro Tem</u>. If any officer is absent or unable to act, the Board may elect from its membership a chair pro tem, a secretary pro tem, or a treasurer pro tem, as necessary, who shall serve until the

regularly elected officer is able to act, and during such period shall perform the duties and exercise the power and authority of the office.

#### MEETINGS OF THE BOARD

<u>Meetings Required</u>. The Board will meet in a regular or special meeting to transact business. Any one or more members of the Board may participate in a meeting of the Board by conference telephone or a similar device that allows all persons participating in the meeting to hear one another at the same time. Notwithstanding the foregoing, any action required or permitted to be taken by the Board may be taken without a meeting if all members of the Board consent to the action in writing.

<u>Special Meetings</u>. A special meeting of the Board shall be held if requested in writing by one-third (1/3) of the members of the Board, or at the call of the President. The Secretary shall issue a written call and notice of each special meeting, by direct or electronic mail, stating the time, place and purpose of the meeting and the business to be transacted, and only the business stated in the call and notice shall be transacted at the special meeting.

<u>Waiver of Notice</u>. Either the call and notice of a special meeting or any limitations as to the business to be transacted, or both, may be waived by the written consent of every member of the Board. Any irregularity in or failure of notice of a meeting of the Board shall not invalidate the meeting or any action taken.

Meeting Requirements. Any one or more members of the Board may participate in a meeting of the Board by conference telephone or similar device that allows all persons participating in the meeting to hear one another at the same time. Participation by such means shall constitute presence in person at such a meeting. The Board may take action without a meeting if all members of the Board consent in writing to adoption of a resolution authorizing action.

<u>Quorum and Vote</u>. A majority of the Board shall constitute a quorum for the transaction of its business. Except as otherwise provided by law, the vote of a majority of the Board members present at the time of the vote shall be the act of the Board if a quorum is present. If a quorum is not present, those present may adjourn the meeting from day to day, or to a later date.

<u>Minutes</u>. The Secretary shall keep written minutes of each meeting of the Board, recording the matters considered at the meeting and the actions taken. Minutes shall be distributed to the members of the Board for approval at the next meeting and thereafter signed by the Secretary and filed with AIA Minnesota's records.

#### REPORTS OF THE BOARD

<u>Report to Members</u>. The Board shall render a full report in writing to each annual meeting of AIA Minnesota of the condition, interests, activities, and accomplishments of AIA Minnesota, making such recommendations with respect there to as it deems proper.

#### COMMITTEES AND TASK FORCES

The Board may form committees and task forces to carry out the work of AIA Minnesota. The charge and duration of each committee or task force shall be determined by the Board. The chairpersons of committees and task forces shall be appointed by the President and President-elect.

#### FINANCES

#### FINANCES

<u>Budgets</u>. Before the end of the first month of every fiscal year, the Board shall adopt an annual budget showing in detail the anticipated income and expenditures of AIA Minnesota for the fiscal year.

Expenditure Limitations. No member, officer, director, committee, commission, employee or agent of AIA Minnesota shall have any right, authority or power to expend any money of AIA Minnesota, incur any liability for or in its behalf, or make any commitment that will or may be deemed to bind AIA Minnesota to an expense orliability unless such expenditure, liability or commitment has been budgeted and authorized by the Board or a specific resolution at a meeting of AIA Minnesota.

The Board shall not expend or authorize expenditures in any fiscal year that exceed the estimated income of AIA Minnesota for the year unless specifically authorized to do so by two-thirds (2/3) majority vote at a duly called meeting of the members provided, however, that the Board may enter into leases and employment contracts for terms longer than one year and may set aside a reserve to be funded with a portion of AIA Minnesota's income in one or more fiscal years, which may be expended in subsequent years without regard to estimated or actual income or expenditures for such years.

Fiscal Year. The fiscal year of AIA Minnesota shall be the calendar year.

#### REAL AND PERSONAL PROPERTY

<u>Authority</u>. In order to carry on its affairs and exercise its powers AIA Minnesota may acquire and dispose of real and personal property for its own use.

<u>Gifts</u>. Only the Board shall have any right or authority to solicit or accept any gift, bequest, or devise for or on behalf of AIA Minnesota; it shall not accept any gift, bequest, or devise that will not promote the purposes of AIA Minnesota, or that will place an undue financial or other burden on AIA Minnesota.

#### **DIVIDENDS PROHIBITED**

An unencumbered balance of income at the close of a fiscal year shall never be distributed as profits, dividends or otherwise to the members of AIA Minnesota.

#### AIA PROPERTY INTERESTS

AIA Minnesota shall not have any title to or interest in any property of AIA nor be liable for any debt or other pecuniary obligation of AIA. AIA shall not have any title to or interest in the property of AIA Minnesota, and AIA shall not be liable for any debt or other obligation of AIA Minnesota.

#### DISSOLUTION

In the event that AIA Minnesota is legally dissolved, there shall be no distribution of assets to the benefit of any member. In the event of dissolution of AIA Minnesota, all remaining assets, if any, after payment of all liabilities of AIA Minnesota shall become the property of the Minnesota Architectural Foundation. In the event of the dissolution of the Minnesota Architectural Foundation has occurred prior to dissolution of AIA Minnesota, then upon dissolution of AIA Minnesota, all its assets shall be distributed proportionally to each NAAB-accredited architecture program located in Minnesota, based on the number of students then enrolled in each program, after payment of all AIA Minnesota debts existing at the time.

Bylaws of AIA Minnesota, page 11 DRAFTED amendments to be voted upon at the annual meeting scheduled for November 14, 2023

#### **GENERAL PROVISIONS**

#### EXECUTIVE VICE PRESIDENT

The administrative and executive offices of AIA Minnesota shall be in the charge of the Executive Vice President, who shall be employed by AIA Minnesota, and be selected by and report to the Board. The Executive Vice President shall be responsible for the administration of the affairs of AIA Minnesota and such other duties as the Board may assign. Specifically, the Executive Vice President shall:

- Serve as assistant Secretary and assistant Treasurer to perform such duties as the Secretary and Treasurer may delegate;
- Employ such staff as the Board may authorize as may be necessary to perform the duties assigned by the Board;
- Attend all meetings of the Board and its Executive Committeeas a member ex officio without vote;
- Make reports to the Board on the affairs and business of AIA Minnesota when requested by the Board.

The Executive Vice President's performance and compensation shall be as annually reviewed and revised, as appropriate, by the Executive Vice President Support and Evaluation Committee which shall be composed of AIA Minnesota's President, President-elect, immediate Past President and Treasurer, and chaired by the immediate Past President.

#### RECORDS OPEN TO MEMBERS

The correspondence and the minute books, the Treasurer's books of account, and the Secretary's records of AIA Minnesota, except confidential matters relating to membership applications and bestowal of Honorary memberships, shall be open to inspection by any member of AIA Minnesota in good standing at the executive offices of AIA Minnesota during the business hours fixed by the Board.

#### PARLIAMENTARY AUTHORITY

The rules contained in *Robert's Rules of Order, Newly Revised* shall supplement the rules and regulations adopted by AIA Minnesota and shall govern AIA Minnesota, the Board, and AIA Minnesota's committees in all cases in which such rules are applicable and are not inconsistent or in conflict with law, these Bylaws or the rules and regulations adopted by AIA Minnesota or by the Board.

#### LIABILITY, INDEMNIFICATION, AND INSURANCE

<u>Liability</u>. In the absence of misconduct, fraud or bad faith, the present and former officers, directors, and employees of AIA Minnesota shall not be personally liable for its debts, obligations, or liabilities.

<u>Indemnification</u>. If a director or officer of AIA Minnesota is made a party to any civil or criminal action or proceeding arising from the performance by the director or officer of their duties on behalf of AIA Minnesota, then, to the full extent permitted bylaw, the Board by affirmative vote of a quorum of its members who are not parties to the action or proceeding, may indemnify such director or officer for all sums paid by their in the way of judgments, fines, settlements, and reasonable

expenses, including attorney's fees actually and necessarily incurred, in connection with the action or proceeding.

<u>Insurance</u>. The Board may authorize the purchase and maintenance by AIA Minnesota of such insurance on behalf of the present and former officers, directors, employees, and persons acting in any other capacity at the request of AIA Minnesota as may protect them against any liability asserted against them in such capacity, whether or not AIA Minnesota would have the power to indemnify such persons under applicable law.

#### AMENDMENTS

#### AMENDMENTS AT MEETINGS OF AIA MINNESOTA

<u>Notice of Proposed Amendments.</u> The Articles of Incorporation or these Bylaws may be amended at any meeting of AIA Minnesota by a two-thirds (2/3) vote of the members present, provided that notice of the proposed amendment and the meeting at which it will be voted on is given to the membership not less than thirty (30) days prior to the date of the meeting.

<u>Bylaws Relating to Assigned Members</u>. It shall require a vote of not less than two-thirds (2/3) of the assigned members of AIA Minnesota who are present at the meeting to amend a bylaw relating to such assigned members.

#### AMENDMENTS BY THE BOARD

<u>Conformity with AIA Bylaws</u>. The Board, without action by a meeting of AIA Minnesota, may amend any of these Bylaws as may be necessary for conformity with AIA's bylaws. These Bylaws, and any amendments to them, shall be forwarded at the request of the Secretary of the AIA for review for conformity with AIA's bylaws.

<u>Delegation of Authority</u>. The Board shall be authorized to amend specific provisions of these Bylaws and the Articles of Incorporation of AIA Minnesota by a two-thirds (2/3) vote of the Board, provided that notice of the proposed amendment and the meeting at which it will be voted on is given to the Board not less than thirty (30) days prior to the date of the meeting.

> Constance Chen, AIA Secretary, AIA Minnesota



\$900,000 \$600,000 \$300,000 \$0

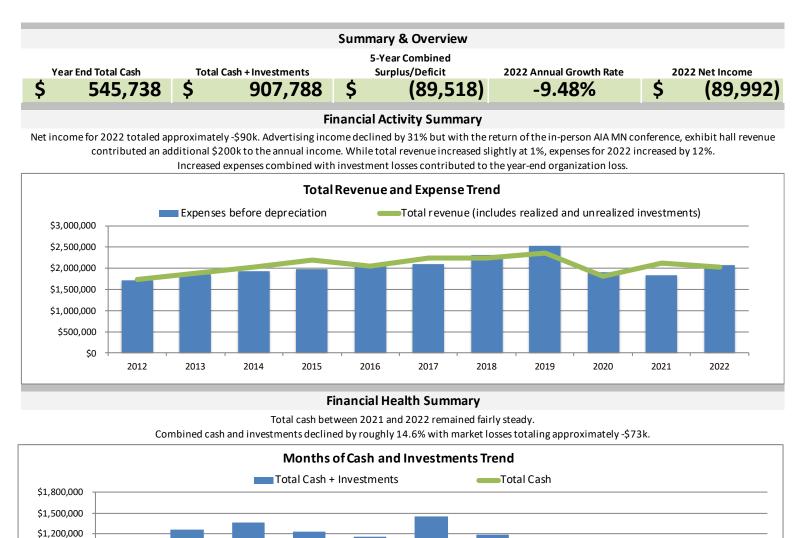
2012

2013

2014

2015

### AIA MINNESOTA Historical Financial Trends



Membership

2017

2018

2019

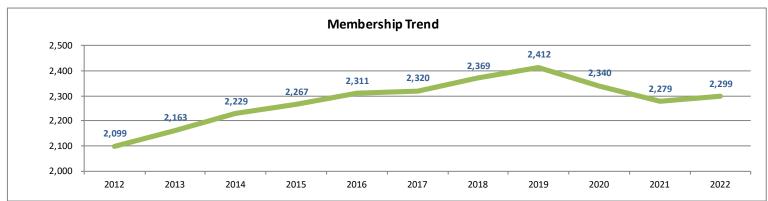
2020

2021

2022

2016

The AIA Minnesota membership count increased by 20 members from 2021 to 2022. While allied membership decreased by 25 participants, standard membership increased by 23, associate membership increased by 11, and 11 existing members transitioned into emeritus membership.





## **2023** Minnesota Architectural Foundation - Annual Report

The MAF Board contributed many volunteer hours to fundraising, administering funds, awarding scholarships and grants, as well as representing the MAF to the broader architectural design community.

The overall MAF finances remained strong in 2023. The aggregated investment portfolio at the end of September totaled \$1,601,051, up 11% from the same time last year. Donations lagged a bit this year in part due to some multi-year firm pledges being completed by the end of 2022. Total donations to date are \$45,630, down approximately 31% from 2022, but this does not yet include the generous annual contribution from the Minneapolis chapter golf outing.

The 2023 board members included:

Bartlett "Bake" Baker, FAIA - President Mary Shaffer, AIA - President-Elect Shida Du, AIA - Past-President Steven Wolf, AIA - Treasurer Patrica Mutebi, Assoc. AIA - Secretary

Nancy Blankfard, FAIA Meredith Hayes-Gordon, AIA Paul May, AIA Dale Mulfinger, FAIA Anna Pravinata, AIA Leah Smith, AIA MN Allied Member

The MAF Board was ably supported by AIA Minnesota staff throughout the year: Mary-Margaret Zindren, CAE, Executive Director Amber Allardyce, Hon. AIAMN, Deputy Executive Director Stacey Johnson, Finance Director

### **Beverly Hauschild-Baron Leadership Fund**

- AIA-MN Leadership Forum Scholarship: two partial scholarships awarded in 2023 totaling \$750.
- AIA-MN Conference Leadership Keynote Speaker Sponsorship:
- The committee worked closely with the AIA-MN Programming Committee Chairs for the better part of the year and will sponsor one of the keynote to be presented by Phillip Bernstein, FAIA, on the future of AIA and the practice of architecture.
- BHB Leadership Scholarship: no scholarships awarded in 2023.
- WLS Scholarship: The committee planned for the now Annual WLS Scholarship this year, starting in April. WLS was held September 12-14 in Boston, MA. Three (3) scholarships each in an amount up to \$1,000 to attend the AIA Women's Leadership Summit, were awarded to: Alexa Deppeler, AIA, Jena Quast, Assoc. AIA, and Kaitlin Schalow, AIA.

## Thomas F. Ellerbe Scholarship

- Distributed \$12,000 in Scholarships this year; \$3,000 each to: Julia Friedrichsen, Marshall King, Anukriti Misra, and Isaiah Scharen.
- We are shifting the timing to a mid-January due date for applicants and award in February.
- To reflect Ellerbe's original intent to award the scholarship to both architecture and engineering students, the committee continued to make connections to the School of Engineering. A firm connection to engineering students planning to go into the built environment is not strong; the committee will be working to grow this connection.

## Finance Committee

- Coordination with AIA MN Finance: Continued to share information and processes between MAF and AIA MN including charters, investment policies, audits and ESG investing.
- A consolidated (AIA MN and MAF) auditor's report was reviewed in June and approved. The MAF and AIA MN moved to a bi-annual versus annual audit due to the tightening AIA MN operational budget. AIA MN and MAF audits are combined and must be filed jointly due to the majority of MAF board members being appointed by the AIA Minnesota Board of Directors.
- Investment management is in the process of being changed from RBC to UBS; UBS is the manager for AIA Minnesota's investment funds. The move was made due to sustained decline in communications; performance of the funds has been essentially on par with UBS.
- The Committee continues to provide meeting notes for each committee meeting to include an attendance record, copy of the agenda and summary of topics discussed.

## Fundraising Committee

- The fundraising committee led the efforts to create "tag lines" for each of the MAF funds. The intent was to have a greater description of the fund's intended use, as the fund names are not sufficient for most audiences. The names developed with each fund committee resulted in the following:
  - o Beverly Hauschild Baron Inspiring Our Future Leaders
  - Clarence Wigington Advancing Equity and Inclusion within Architecture
  - Women In Architecture Advancing Women in Architecture
  - Ralph Rapson Traveling Study Award Design Discovery Through Travel
  - o Ellerbe Recognizing Design Rigor in the Capstone Year
- AIA Minnesota golf outing was held, with MAF sponsoring 2 holes, one on each course. AIA Minneapolis will determine its contribution to the MAF at its final meeting of the year in 2023.
- At the AIA Minnesota Annual Conference, board members will be selling raffle tickets for donated prizes. This year the raffle items included restaurant certificates, MN Twins tickets, St Croix River Cruise, 3D printer, Lego set, FAIA signature wine basket, 3-day Cabin weekend, Minnesota architect book collection, registration & lodging for the Lake Superior Design Retreat
- The Committee continues to discuss options or additional outreach to Allied Partners, AIA Minnesota member firms, AIA members, and construction-related companies.

## Ralph Rapson Traveling Study Award (RRTSA)

The committee met in the late Fall to review the developing RRTSA Task Force Recommendations. The Task Force completed their report, which was adopted unanimously by the MAF board in January of 2023 and included many concrete and specific improvements to be implemented.

There was discussion about skipping the competition in 2023 due to the compressed time frame between the completion of the Task Force report and the desired competition time window. However, concurrent with the Task Force efforts, conversations were being held with the Reconnect Rondo community organization in St. Paul as a potential collaborator for brief development and jurying. After deliberation on the best focus for a project brief, Reconnect Rondo leadership worked with committee members to develop a brief to reimagining a future school at the Maxfield School site in St. Paul.

Five finalists were identified in the initial jury session on May 18. Each finalist received a stipend of \$500 and the winner was awarded \$15,000 for the Ralph Rapson Traveling Study Award.

- Winner:
  - o Jesse Zien, AlA
- Finalists:
  - Chris Laabs, AIA
  - o Sarah Hill, AIA
  - Teddy Gustafson, AIA
  - Aarón Regla Breton, Assoc. AIA, NOMA
- A few key Task Force recommendations that were able to be implemented in 2023 include: longer competition duration (10 days); diverse jury (2 women, 2 men, 2 people of color); and relevant project brief (reimaging urban school of the future).

In 2024, the committee and board will implement the remaining Task Force Recommendations. A few highlights include:

- Broaden the input into the brief ideation and development;
- Expand participation in the competition with enhanced publicity via social media, precompetition information session, "accessible" brief, etc.;
- Continue to broaden/diversify jury makeup to better represent the architectural community; and
- Schedule the competition at a more convenient time for competitors in mid-winter or early spring.

## Clarence Wigington Architectural Scholarship

The Wigington scholarship provides tuition support for BIPOC students who wish to pursue a professional education in architecture at an accredited school of architecture in Minnesota (currently the University of Minnesota and Dunwoody College of Technology), and who hold promise for succeeding in an architectural career.

2023 Scholarship Recipients:

• Mateo Gonzalez, a Dunwoody College of Technology architecture student headed into his third year of the Architecture program.

- Mia-Rose Peters, a student at Dunwoody College of Technology with two years remaining in her Bachelor of Architecture program.
- Esther Oluwalowo, a first year Master of Architecture student at the University of Minnesota.

#### Events:

- Fall Scholars Event
  - An annual event geared towards celebrating scholars was established this year. The inaugural event was held on September 20<sup>th</sup> at BKV Group.
- Wigington Mentorship Program
  - Ellie Ziaie, a former scholar of the AIA Next to Lead Program, geared her Capstone project towards developing a mentorship plan for the Wigington Scholars. After several meetings with the board and the students, a structured mentorship approach has been developed.
  - The program kick-off will be held in November at the University of Minnesota.

## Women in Architecture Fund

Four grant applications were received. The committee met to discuss the 2023 grant award submittals. Additional conversations with several of the applicants were required. The 2023 grant award process is still in progress.



## **NOMINATING COMMITTEE**

Alicia Belton, FAIA, NOMA, Past President

#### For AIA Minnesota Office in 2024

President-Elect	Jennifer Christiaansen, AIA Perkins&Will
Secretary	Constance Chen, AIA Locus Architecture
Treasurer	<b>Sean Higgins, AIA</b> MSR Design
Associate Director	Josefina Pozas, Assoc. AIA CRW architecture + design group architecture + interior design

**Amy Kalar, AIA,** BWBR, by virtue of being elected to the position of President-Elect in 2022 will become your AIA Minnesota President for 2024.