

Beverly E. Hauschild-Baron Leadership Fund Committee Charter

Purpose

The **Beverly E. Hauschild-Baron (BHB) Leadership Fund Committee** is a standing committee of the Board of Directors (the "Board") of the Minnesota Architectural Foundation (the "MAF"). The fund was established in 2001 to recognize Beverly Hauschild-Baron's 25 years of service to AIA Minnesota. Its purpose is to help develop ongoing leadership for AIA Minnesota by providing financial support for AIA Minnesota members and AIA Minnesota staff pursuing leadership training.

Vision

Our vision is to foster leadership through the support of educational opportunities for our next generation of leaders in the architectural community.

Type of Group

Standing committee of the Minnesota Architectural Foundation.

Authority Delegated or Retained

BHB Committee activities outlined herein are delegated to this committee by the Board. It is expected that the Committee will at a minimum provide quarterly activity and status updates to the Board. Activities requiring expenditure of funds beyond those outlined in the bylaws, board policies, and annual budget must be reviewed and approved by the Board.

Membership

Members of the Committee should include a minimum of three MAF Board members at large selected by the Board and may include non-board members selected by the BHB Committee members. Committee members serve one-year terms, beginning January 1st and ending December 31st of the same year, or until the new appointment is complete. Terms may be renewable.

Membership will be confirmed on an annual basis.

Leadership

The committee will recommend a chair to the Board for their consideration and approval.

Committee Meetings

The Committee will meet quarterly, or on an as needed basis to fulfill the activities, duties and responsibilities of the committee. The committee chair will develop an agenda in advance of each meeting and circulate to committee members.

Staff Support

The Executive Director will allocate AIA Minnesota staff, MAF staff or independent consultant hired time to provide support of meetings and online activities of the Committee, and any additional staffing as appropriate. AIA Minnesota or MAF staff will also ensure that a physical meeting space is available and that opportunities for remote participation (via conference call, video-based, or Internet-based remote technology) are also made available.

Activities, Duties, and Responsibilities

Members of the Committee will:

- Participate in regularly scheduled committee meetings.
- Early in the year, review opportunities for scholarships and sponsorships throughout the year
- Explore opportunities for leadership keynote speaker sponsorship at the annual AIA Minnesota Conference on Architecture
- In collaboration with the AIA Minnesota Leadership Forum planning committee, review requests for scholarships for participation in that leadership training program
- Request and review submissions for scholarships to the bi-annual Women's Leadership Summit (WLS) organized by AIA National and make selection of scholarship winner(s)
- Explore opportunities and solicit submissions for the BHB Leadership Scholarship occurring in the off years from the WLS.
- Provide periodic updates to the Board as warranted, on the on-going activities such as grant applications and/or awards, updates regarding on-going activities.
- Create annual committee report in preparation for AIA Minnesota Annual Meeting (October). The report will document awarded scholarships, sponsorships, major donations and other relative activities to be included in the archival history of this fund.

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Date this charter was approved initially by the MAF Board of Directors

April 2021

Anticipated date of charter review / potential revision by the MAF Board of Directors, with input from group leadership and staff

2024



David Loehr, AIA

Minnesota Architectural Foundation Secretary