



Charter for the Committee on Design & Awards

Purpose

To promote excellence in the design and execution of architectural projects and the professional achievements of individuals and of teams that include AIA Minnesota members. To serve as a resource in the planning and implementation of design-related programs, services and professional recognition efforts of AIA Minnesota.

Type of Group

Standing committee (serving a continuing purpose).

Authority Delegated or Retained

No financial authority is delegated to this committee by the AIA Minnesota Board of Directors.

Area(s) of Focus

- Oversight and implementation of AIA Minnesota awards that recognize excellence in design related to architectural projects and the professional achievements of individuals and teams.
- Exploring and defining criteria for excellence and professional achievement.
- Making recommendations to the AIA Minnesota Board of Directors regarding jury composition and awards criteria.
- Developing and implementing programs for the annual AIA Minnesota Conference on Architecture.
- Collaborating with other AIA Minnesota committees and knowledge communities to inform each other's efforts and ensure alignment.
- Providing input to and support for:
 - Selection and development of public exhibits, competitions, and events focused on architectural projects and professional achievement;
 - Awards programs of local AIA components in Minnesota, as desired.

Membership

Membership on the Committee on Design & Awards is open to:

- Members of AIA Minnesota; and
- Faculty of or students enrolled in accredited architecture degree programs. These individuals will not be required to be members of AIA Minnesota or of the American Institute of Architecture Students (AIAS).

The American Institute of Architects

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Leadership

Leadership consisting of two (2) co-chairs with staggered terms and a co-chair elect who are AIA Minnesota members in good standing with the designation of AIA, FAIA, or Assoc. AIA and selected in accordance with the AIA Minnesota Policy on Committees.

Facilitation of the Committee meetings will be regularly led by the outgoing co-chair, with the incoming co-chair or the co-chair elect serving as facilitator, if necessary. The co-chairs, co-chair elect, and staff assigned to the Committee are expected to collaborate in the development of meeting agendas.

Staff Support

The Executive Vice President of AIA Minnesota will allocate AIA Minnesota staff time toward the support of regular meetings of the Committee and additional staffing as appropriate. AIA Minnesota staff will also ensure that a physical meetings space is available and that opportunities for remote participation (via conference call, video-based, or Internet-based remote technology) are pursued for all Committee meetings, and information related to these remote opportunities are shared with the Committee members and the broad AIA Minnesota membership. Staff support will be provided to facilitate the sharing of information through the AIA Minnesota website and for events notice distribution.

Activities, Duties, and Responsibilities

Members of the Committee will have regular meetings (often monthly) to discuss regular agenda topics and are also expected to engage in Committee work between meetings and to participate in Committee-sponsored events, to the best of their ability.

Date this charter was approved initially by the AIA Minnesota Board of Directors

October 11, 2019

Anticipated date of charter review/potential revision by the AIA Minnesota Board of Directors, with input from group leadership and staff

October 2022

Anna Pravinata, AIA
AIA Minnesota Secretary