

## Charter for the Housing Advocacy Committee

### Purpose

The Housing Advocacy Committee serves as a conduit for architects to influence public policy and participate in programming that advances solutions to affordable housing and homelessness challenges in Minnesota.

### Type of Group

Standing Committee (serving a continuing purpose).

### Authority Delegated or Retained

No financial authority is delegated to this committee by the AIA Minnesota Board of Directors.

### Area(s) of Focus

Overseeing and implementing a range of activities focused on affordable housing and homelessness, including but not limited to:

- Search for Shelter design charette
- Programming related to affordable housing and homelessness for the annual AIA Minnesota Conference on Architecture
- Public policy activities related to affordable housing and homelessness at the state, county and local levels (in conjunction with the local chapters of AIA in Minnesota)
- Supporting selection processes, programming, and promotions for the Affordable Housing Design Award
- Additional programming (tours, presentations, etc.) to raise awareness among AIA Minnesota members and other stakeholders about affordable housing challenges and opportunities
- Collaborating with other AIA Minnesota committees and knowledge communities to inform each other's efforts and ensure alignment
- Connecting with AIA Housing and Community Development Knowledge Community (HCD) and any related AIA Knowledge Communities
- Strategic partnering with select non-AIA organizations

#### The American Institute of Architects

AIA Minnesota  
105 5th Avenue South, Suite 485  
Minneapolis, MN 55401

☎ (612) 338 6763

[www.aia-mn.org](http://www.aia-mn.org)

## Membership/Volunteers

As a multi-disciplinary committee, the participation and involvement of a broad group of professionals is an important part of HAC, particularly in the development and implementation of the Search for Shelter program. The composition of the Committee should include architects and individuals from related disciplines. A portion of HAC Committee members and volunteers are unlikely to be or to become AIA Minnesota members. The HAC Committee will work to actively recruit AIA Minnesota members, and members of related fields, to engage in the Committee and its activities.

## Leadership

Leadership consisting of two (2) co-chairs and a co-chair elect, who are AIA Minnesota members in good standing – and at least one of whom has the designation of Assoc. AIA or AIA, with the others potentially Allied members -- and selected in accordance with the AIA Minnesota Policy on Committees. Facilitation of the Committee meetings will be regularly led by the outgoing co-chair, with the incoming co-chair or the co-chair elect serving as facilitator, if necessary. The co-chairs, co-chair elect, and staff assigned to the Committee are expected to collaborate in the development of meeting agendas.

## Staff Support

The Executive Vice President will allocate AIA Minnesota staff time toward the support of regular meetings of the Committee and additional staffing as appropriate. AIA Minnesota staff will also ensure that a physical meeting space is available and that opportunities for remote participation (via conference call, video-based, or Internet-based remote technology) are pursued for all Committee meetings, and information related to these remote opportunities are shared with the Committee members and the broad AIA Minnesota membership. Staff support will be provided to facilitate the sharing of information through the AIA Minnesota website and for events notice distribution.

## Activities, Duties, and Responsibilities

Members of the Committee will have monthly meetings to discuss regular agenda topics and are also expected to participate in Committee-sponsored events to the best of their ability.

## Date this charter was approved initially by the AIA Minnesota Board of Directors

October 11, 2019

Anticipated date of charter review/potential revision by the  
AIA Minnesota Board of Directors, with input from group  
leadership and staff

October 2022

Anna Pravinata, AIA  
AIA Minnesota Secretary